



Trinity MENNONITE CHURCH

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DIRECTOR OF CHILDREN'S MINISTRIES JOB DESCRIPTION

RESPONSIBLE TO

Leadership Pastor

PURPOSE

To support children and families in order to build a foundation of faith. To encourage and create opportunities for the spiritual formation of children from an Anabaptist theological perspective. To create activities which encourage both the children's spiritual development as well as their experience of community. To promote participation in the life of the church beyond children's ministries.

TIME ALLOCATED

.5 FTE (20 hrs/week)

RESPONSIBILITIES

- Recruit, train, resource, manage and retain volunteers to execute the different aspects of the Children's ministry program (Nursery - 5th Grade)
- Ensure the Child Safety Policy is followed
- Work with Director of Worship to plan regular children's time during the service
- Plan and oversee regular ministry events for children and their families
- Plan and oversee children's participation in seasonal and special programs
- Coordinate child care/programming and nursery staffing for special events and programs when necessary
- Develop and extend Children's Ministry to accomplish the Trinity Vision.
- Other responsibilities as determined by the Leadership Pastor

REQUIREMENTS (CRITICAL KNOWLEDGE/SKILLS/ABILITIES)

- High level of relational skills
- Energetic
- Team player with other pastors and church staff
- Understanding and commitment to the equipping ministry model
- Commitment to an Anabaptist way of following Jesus

MINIMUM QUALIFICATIONS (EDUCATION/EXPERIENCE)

- Associates Degree
- Valid Driver's License
- Baptized as believer
- Early childhood development knowledge and experience