



Director of Youth and Family Ministries (DYFM)

OVERVIEW: Clarendon Hills Community Presbyterian Church (CPC) seeks dynamic applicants for its Director of Youth and Family Ministries, a full-time position responsible for leading our programs for middle school, high school and college-aged youth. We are searching for a candidate who feels called by God to nurture the faith of our youth and their families, and who will use his or her God-given talents and abilities to create meaningful programs for the youth of our church. CPC is a fellowship of approximately 600 believers, who seek God's purpose, share life's passages, and strive to live out Christ's teachings by providing a welcoming, safe place to grow in faith. Our programs are blessed with the support of a vast network of volunteers.

CPC is home to one of the largest Presbyterian youth programs in the Chicago suburbs. For over forty years, our programs have provided worship, fellowship and service opportunities for youth of both our church and community members. Our success is driven by highly engaged youth and a supportive core group of adult leaders.

CORE JOB RESPONSIBILITIES:

- Lead weekly High School Program for sophomores, juniors, and seniors; Sunday evenings September – April.
 - Plan curriculum for small group discussions.
 - Provide training and guidance for small group leaders (one youth and one adult volunteer per group).
 - Plan and lead games and fellowship activities following weekly small group discussions.
 - Plan and lead weekend retreats. Typically, one retreat for leaders and two retreats for all program participants per year.
 - Direct and support youth to organize and lead worship service on Youth Sunday once a year.
- Partner with the Associate Pastor to plan and lead the weekly program that prepares high school freshman for Confirmation; Sunday evenings September – May.
- Plan and lead multiple week-long summer mission trips for high schoolers with support of the Christian Education Youth Committee.
 - Research and secure destination sites, transportation, and recruit adult leaders.
 - Lead Fundraising efforts.
 - Organize sharing of mission trip reports in worship service.
- Plan, prepare and lead monthly worship service for youth and their families, October – April. This is a casual, participatory service that takes place on Sunday afternoon.
- Plan and lead Middle School Program for 6th, 7th and 8th graders, an after school Christian Education event, in cooperation with the Director of Children and Family Ministries; Wednesdays October – March.
- Participate in weekly CPC staff meetings.
- Other:
 - Provide support to teens and their families as needed.
 - Communicate with graduates of the program and plan winter break retreat for young adults.
 - Facilitate several summer gatherings for college students.

REPORTS TO: Pastor/Head of Staff.

HOURS AND COMPENSATION: Approximately 40 hours per week. This job requires both Sunday work and occasional evening work. The DYFM is paid a bi-monthly salary, commensurate with the candidate's experience, education and other qualifications. Benefits of the DYFM include medical/dental insurance support, paid vacation and an option to participate in a matched staff retirement program. Start date negotiable: ideal start May 21, 2018.

OTHER REQUIREMENTS/PREFERENCES: Candidates must be followers of Jesus Christ and a member of a reformed faith tradition. Bachelor's degree and experience leading youth, either in education, development or counseling, are required. Exceptional leadership and organizational skills are also required. We are looking for candidates who are energetic, collaborative, creative, open to sharing ideas and effective in working with and communicating with all of the people who touch CPC including staff, church members, volunteers, the youth and their families. Applicants must consent to a standard background check.

Please send cover letter and resume to DYFM@chcpc.org