

**Calvary Episcopal Church
Lombard, IL
Director of Music
Job Description – June, 2018**

Founded in 1929, Calvary is a small family style congregation with a big heart. We are an inter-generational Episcopal congregation seeking to grow our Sunday attendance through dynamic worship experiences. Sunday worship includes two services with one including music at 10am. The last Sunday of every month we also enjoy an “experimental” liturgical service in the parish hall done over breakfast. This service is wide open for opportunities of creativity in a variety of ways, so bring your music ideas to the table!

Calvary now seeks an enthusiastic and energetic team member to lead our music program in achieving our vision as follows:

Calvary’s Music Program Vision:

Calvary believes that music is a means by which the glory and presence of God is made known in our lives. We seek to provide music as an avenue for spiritual development and participation in ministry. Anchored by our electric piano, the future of our music program will embrace our desire for growth in inter-generational and diverse membership. We are a congregation seeking to learn, sing, and enjoy a variety of music that represents the world.

Position Available: July 2018
Reports to: Rector
Directly Supervises: Choir
Status: Part Time

Essential Functions:

- Music leadership of Sunday worship service, including playing the electric piano, the Rodgers 645 organ if able although not a necessity, and other services including funerals, weddings, Holy Week and at 10am special services throughout the year.
- Recruit, schedule and rehearse instrumentalists and vocal musicians in order to offer their musical gifts when appropriate, especially during High Holy Holidays and the summer months of June thru August when our Adult Choir is on break.
- Adult Choir: weekly rehearsal; recruit, retain and coach adult singers.
- Participate in Worship Committee meetings and staff retreats when appropriate.
- Manage and develop music resources, including music library, CCLI, Ritesong, tuning and maintenance of electric piano, organ and copyright licenses.
- Maintain information about the music program on the church web site or give all updates and upcoming events to our Secretary or Webmaster to be added.
- Use information technologies to share upcoming music events and opportunities, including social media platforms (Facebook, Instagram, Twitter, etc.).
- Develop overall strategic and annual plans for music program, including budget, with rector and parish leadership.

Core Competencies:

- **Mission Ownership:** Demonstrate understanding and full support of the vision and values of Calvary.
- **Musicality:** Play proficiently the electric piano, organ a plus but not a necessity. Can lead other instrumentalists for worship; enjoys working with singers of all ages and talents; accesses and uses a range of high quality Christian music traditions, including traditional Anglican repertoires, as well as gospel, contemporary, jazz, early American and world music.
- **Collaborative spirit:** Work with all ages and diversity of people. Able to exude excitement in worship while encouraging choir members and the congregation to worship in song. Visible and known personally to all church constituencies and to community leaders.
- **Personal Conduct:** Model respect, accountability and servant leadership.

Minimum Qualifications:

- Study in Music is desirable, ability to play the electric piano, organ (a plus) and must be able to direct a choir.
- Music ministry experience in liturgical church environment is a plus.
- Able to ascend/descend flight of stairs for access to the organ as needed.
- Meets all parish and diocesan human resources requirements.

Other:

1. Salary will be available upon request.
2. Compensated for music leadership at all weddings and funerals for a set fee and first right of refusal.
3. Have use of church's music facilities for private teaching.

To Apply:

For more information or to apply for the position, please contact the Rev. Maureen O'Connor at mo@calvarylombard.org; 630-290-8691.