

Job Description

Streamwood Campus Adult Ministries and Associate Pastor



POSITION

Staff member:	OPEN
Functional Title:	Streamwood Adult Ministries and Associate Pastor
Organizational Title:	Streamwood Adult Ministries and Associate Campus Director
Reports to:	Streamwood Campus Team Captain
Indirect Report	Adult Ministries Team Captain
Revision date:	December 2018
Classifications:	Pastoral Staff (PS-2) / Dual Status / Part Time (28 hours) / Hourly / Exempt

OBJECTIVE

To lead people, programs, and events with an emphasis on discipleship and pastoral care, in such a way that adults are being made into passionate disciples of Jesus Christ who are belonging, growing, serving, and reaching

GIFT SET

In addition to spiritual maturity, the gift sets important to the fulfillment of this role include leadership, administration, communication, and shepherding.

THE "ONE SENTENCE JOB DESCRIPTION"

The Streamwood Campus adult ministries and associate pastor's ultimate function is to pastor, shepherd, and provide pastoral care for adults at the Streamwood Campus.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Collaborates with the adult ministries pastor and campus pastor to set the direction for adult ministries at the local campus, and provides leadership for all adult ministries groups, programs, and events
- Works in collaboration with the adult ministries team to promote the development of the church-wide community group ministry
- Develops and oversees a system of pastoral care and counseling at the campus level; working in collaboration with the care ministry lead pastor
- Provides leadership and oversight to connections ministry and outreach ministry at the campus level; in collaboration with the connections lead pastor and the outreach lead pastor
- Implements and oversees a process for recruiting, training, developing, and appreciating ministry volunteers
- Prepares and manages ministry budgets annually
- Additional responsibilities as directed by the supervisor and as necessary for the continued development of the ministries of the Streamwood Campus of Christ Community Church. These responsibilities will most likely be added according to the gifts, passions, and talents of the employee. They will be designed to address the growing and changing needs of the ministry team and may be added at the initiative and discretion of the supervisor

Job Description

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FUNCTIONS OF ALL PASTORAL STAFF AT CHRIST COMMUNITY CHURCH

- Serves as a church leader through participation in prayer, evangelism/outreach, shepherding/discipleship, one-on-one counseling, providing care, and/or referrals to individuals and families needing assistance, mission trips, pastor-on-call
- Provides the sacerdotal duties of a pastor as needed, which may include, but are not limited to, weddings, funerals, baptism, child dedications, serving communion

RELATIONSHIPS

- Reports to the campus team captain
- Indirect report to the adult ministries team captain
- Serves as a member of the Streamwood Campus team
- Serves as a member the adult ministries team
- Works with all campus support staff
- Develops mentoring/shepherding relationships with adults serving and leading at the campus
- Helps recruit, schedule, and supervise volunteers in various campus ministry roles
- Submits to the senior pastor and board of elders of Christ Community Church

REQUIREMENTS AND PREFERENCES

- Bachelor's degree in biblical studies or similar field required, graduate degree preferred
- 3+ years experience in a large church environment, with an emphasis on small groups and/or adult discipleship, strongly preferred
- Strong knowledge of scripture and theology
- Bilingual preferred
- Excellent people, organizational, and leadership skills
- Proven leadership acumen and experience
- Experience recruiting, creating, developing, and deploying volunteer teams
- Excellent written and verbal communication skills
- Understanding of developmental stages and an ability to plan appropriately for the age range
- Flexibility in scheduled work hours based on special events and regular weekend services
- Willingness and ability to comply with and support all policies, procedures, standards, and statements outlined in the employee handbook, position papers, and other official documents created for Christ Community Church
- Willingness to commit in membership to Christ Community Church within first 12 months of employment
- A growing committed follower of Jesus Christ. (1 Tim 3:1-7; Titus 1:6-9)

PRINT NAME	SIGN NAME	DATE