



NORTHERN
Seminary

Request for Withdrawal from the Seminary

If a student is considering not continuing studies at Northern Seminary, it is expected that he or she should first thoroughly discuss the influences which led to this consideration with his or her own minister, advisor, family, and/or other influential individuals, in order to be certain that this is the best decision. For example, students may take an official **Leave of Absence** for up to two consecutive terms if needed. If, after such discussion, the student is still certain of the decision to withdraw from seminary, the student should then submit this **Request for Withdrawal** form to the Office of the Registrar, so that their decision and the reasons for it can be recorded. Submission of such documentation will be considered in the student's favor should the student apply for readmission to the seminary at a future date.

Before withdrawing, the student should clear all obligations with the Library and with Student Accounts.

Student's Name:

ID#:

Date:

Degree Program:

Reason(s) for requesting withdrawal: Please give as much information as possible. Use an additional sheet or letter if needed):

I am planning to transfer to (name of school)

Student's signature (type name): _____

-Items below this line are for office use only-

Registrar's signature:

Date:

Entered in Populi by :

Date: